

**MINUTES**  
**BOARD OPERATIONS COMMITTEE MEETING**  
**HELD: JANUARY 6, 2014**

Approved: February 3, 2014

The regular meeting of the Board Operations Committee was held on Monday, January 6, 2014, 6:30 p.m. at the Columbia Association Building. Present were Chair Andy Stack, and members Michael Cornell, Brian Dunn and Russ Swatek. Also present were Chief Staff Liaisons Jane Dembner and Susan Krabbe; Governance Chief of Staff Rob Goldman; and Board Member Suzanne Waller.

2. **Announcement of Closed/Special Meetings Held/To Be Held:** None
3. **Approval of the Agenda:** Michael Cornell moved to approve the agenda and Russ Swatek seconded. BOC voted unanimously to approve the Agenda as presented.
4. **Approval of the Minutes of November 26, 2013:** Russ Swatek moved to approve the November 26, 2013 minutes, seconded by Michael Cornell;  
Vote 3-0-1  
For: Messrs Stack, Cornell and Swatek  
Against: None  
Abstain: Brian Dunn (was not present for the meeting)
5. **Resident Speakout:** There were no residents for Resident Speakout;
6. **Finalize Proposed Agenda for Upcoming Board of Directors Meeting January 23, 2014:** Michael Cornell moved to approve the Agenda as amended for the Board of Directors Meeting January 23, 2014, seconded by Russ Swatek. BOC unanimously voted to approve the agenda as amended.
7. **Administrative Items**
  - a) **Timeline for Planning the President/CEO Annual Review and Compensation Decision and the Proposed Goals and Objectives of the President/CEO for FY15:** Hearing no objection, the BOC unanimously approved the Timeline;
  - b) **Revision to the Form for the President/CEO Bonus Process:** Hearing no objection, the BOC unanimously approved the revision.
  - c) **Review Proposed FY15 Orientation, Organizational and Training Calendar:** Hearing no objection, the BOC unanimously approved the Calendar.
8. **Tracking Form:** Russ Swatek requested that the documents referred to in number 5 on the tracking form be reviewed for inconsistencies.

9. **Talking Points:** The Recording Secretary, Alison Mathieson, read the Talking Points.

10. **Adjournment:** Chair Andy Stack adjourned the meeting at 6:50 p.m.

Respectfully submitted,  
Alison Mathieson  
Recording Secretary